

DIPLOMA NAME

Diploma Name Policy

Graduating students must select their name to be printed on their diploma. This name does not need to match their primary or legal name. Students may choose an alternate name that reflects their identity or personal preference.

Examples of acceptable alternate diploma names include:

- A preferred first name, initial, or alternate form of first name (e.g., James Smith or Jim Smith or J. Michael Smith)
- A first name that aligns with the student's identity
- Inclusion or omission of a middle name or initial
- Inclusion of a former surname or married name

Important: Quinnipiac University recommends that students who plan to live, study, or work outside the United States use their legal name on their diploma to avoid potential issues with verification of their educational record. If a student later requires a diploma with their legal name, they must request a replacement. Standard fees will apply. Diploma apostille can only be provided when using your legal full name.

- The diploma preferred name request will not be reflected on your transcript(s), only on your diploma. Your transcript will have your legal full name.
- Any request for a change of diploma name will also be used for commencement program and for how name will be read at commencement ceremony.
- All requests will be reviewed on a case by case basis.