REFUND POLICY

Refund Policy
A student may withdraw from one or more courses during the add/drop period by doing so on Student Planning. After the add/drop period, a student must obtain and file a drop form at the associate dean and Registrar's Office. A student who wishes to withdraw completely from the School of Law must submit a statement to that effect to the associate dean.

Refunds are based on Quinnipiac University Policy and the return of unearned Title IV funds as required by the U.S. Department of Education. For purposes of clarification and for reference, the policies described below have been categorized into two groups:

1. Quinnipiac University Policy
2. Return of Unearned Title IV Funds — Federal Policy

Federal guidelines require that any unearned Title IV funds be returned to the program(s) that provided the aid. The required order of returning refunds is as follows: Title IV, HEA programs, other federal and state programs, university grants, private or institutional financial assistance and finally to the student. Examples of refund calculations are available upon request.

Quinnipiac University School of Law Refund Policy
The policy described below gives consideration to two groups:

1. prior to the start of classes and
2. after the start of classes

Refund Policies, Prior to the Start of Classes
A new incoming student who has rendered either of the $200 or $600 tuition deposits and then withdraws from the university will forfeit the deposits. In all instances noted above, any balance on the account, less financial aid, will be refunded.

Refund Policies, After the Start of Classes
Law students who withdraw from any of their classes after the published "Last Day for Late Registration/Schedule Changes" will not be entitled to any adjustment of their charges for tuition and fees.

Students who affect a complete withdrawal or leave of absence from the university, regardless of the reason, including medical, will be granted a pro-rata refund of tuition and fees, less an administrative fee of $100. Late fees are non-refundable either in total or pro-ration. The prorata refunds will be computed on the following basis:

Fall and Spring Terms:
Withdrawal first week 80%
Withdrawal second week 60%
Withdrawal third week 40%
Withdrawal fourth week 20%
Withdrawal after fourth week 0%

Summer Term:
Withdrawal first week 80%
Withdrawal second week 50%
Withdrawal third week 30%
Withdrawal fourth week 0%

Return of Unearned Title IV Funds — Federal Policy
The university must determine the following:

1. The official date of withdrawal. A student must formally withdraw or request a leave of absence, in writing, to the associate dean of the law school. The date of withdrawal must be documented.
2. The payment period, term identified.
3. The aid that has been disbursed or could have been disbursed.
4. The percentage of federal aid earned by the student as of the withdrawal date.
5. The percentage of Title IV aid that has not been earned by the student.

The percentage of a payment period completed is determined by dividing the number of calendar days in the payment period into the number of calendar days completed as of the withdrawal date.

The university will notify the student if the student is eligible for a post withdrawal disbursement.
Refund Policy

1. The offer, (if eligible) of post withdrawal disbursement, will be made in writing within 30 days of the withdrawal date.
2. The student must respond within 14 days of the notification.
3. The university will disburse funds within 90 days of the date of withdrawal.
4. If the student does not respond, no portion of the late disbursement that is not credited to the student's account will be disbursed.
5. The student will be notified electronically or in writing of the outcome of the late disbursement.

The total amount of unearned assistance to be returned is the lesser of (a) the total amount disbursed minus the total amount earned or (b) the institutional charges time the percentage of aid unearned. The student is responsible for returning the remainder of unearned aid that is calculated by taking the total of unearned aid and subtracting the amount the university is required to return.

The student retains Title IV eligibility for 45 days during which the student must:

1. Repay in full.
2. Make satisfactory arrangements to repay the university.
3. Make satisfactory arrangements to repay the U.S. Department of Education.

The university is required to report all overpayments to NSLDS and must report within 30 days after:

1. The student takes timely action on the options offered.
2. The student fails to repay the overpayment or sign an agreement with the university within a 45-day period.
3. The student fails to meet the terms of the agreement signed with the school.

Title IV funds must be returned in the following order:

1. Unsubsidized Federal Direct Loans
2. Subsidized Federal Direct Loans
3. Federal Direct Plus Loans
4. Other Title IV assistance