**CAREER PRACTICUM (CAR)**

**CAR 125. Versatile Career Skills.** 1 Credit.
Versatile Career Skills is a specialized course designed for college students majoring in the College of Arts and Sciences, aiming to equip them with essential skills for today's job market. Tailored to harness the strengths of liberal arts studies, this program emphasizes communication strategies, critical thinking methodologies, adaptability techniques, and essential technological skills crucial for success in diverse professional fields. Through interactive modules and hands-on exercises, students will not only refine their abilities to analyze complex information and communicate effectively but also gain proficiency in key technological tools and platforms relevant to their future careers. Join us for a transformative learning experience that bridges an arts and sciences education with technological expertise, preparing you for a successful transition from college to the professional world.
Prerequisites: None
Offered: Every year, All

**CAR 150. Introduction to Excel.** 1 Credit.
Excel, a spreadsheet program that allows organization, calculation and information analysis has become the most requested skill among employers. Employers in all fields seek candidates who already possess 21st-century skills such as data manipulation. Whether you are managing a budget, running a nonprofit or manipulating and analyzing scientific research data, Excel is your tool. In this online course, students learn the basics of Excel, including sorting, filtering, grouping, functions, formulas, charting and pivot tables.
Prerequisites: None
Offered: As needed

**CAR 295. Career Practicum.** 0-15 Credits.
This course offers practical training for an occupation requiring a bachelor's degree. It involves supervised work (paid or unpaid) in an employment setting and career development research and reflection. This course may be repeated for credit up to a total of 6 credits for this course, other workshops, and PE courses combined. The final grade is Pass/Fail.
Prerequisites: None
Offered: Every year, All

**CAR 410. LSAT Prep Course.** 1 Credit.
LSAT Prep Course is intended for those students who are planning to take the Law School Admissions Test (LSAT) within the next few months. This course reviews the LSAT and provides methods of approaching problems, answering questions and preparing for the exam. Students are advised to take the course in the fall for the January, February, March and April exams. Students are advised to take the course in the spring for the June, July, September, October and November exams.
Prerequisites: None
Offered: Every year, Fall and Spring